

Affordable Dwelling Unit Advisory Board Meeting Minutes (ADUAB)
Tuesday – June 8, 2010
Shenandoah Room - Shenandoah Building

Members Present: Joe Paciulli, Chair; Michael Capretti, Vice-Chair; Pamela McGraw, Dwight Stonerook, Ryan Sauder, Sarah Millin, Steve Schulte, and Greg Barrett

DFS Staff Present: Sarah Coyle Etro, Assistant Director; Jan Boothby, CDBG Program Manager, Lenny Goldberg, Housing Specialist; Jill Brady, Administrative Assistant

CALL TO ORDER: Joe Paciulli called the meeting to order at 8:05 A.M.

PUBLIC COMMENT PERIOD: No comments

MINUTES: The minutes from the April 2010 and May 2010 were approved with minor edits.

INFORMATION ITEMS:

ADUAB Planning Department Representative: Sarah Milin announced that she will be leaving the County June 18, 2010 and will no longer be on the ADUAB. Sarah will be contracting with the County and hopes to continue to work with the ADUAB Joint Builders and Zoning/Modifications Committee on the revisions to Article 7/1450. Additionally, with the departure of Sarah Milin this leaves the ADUAB representative slot open on the HAB. Joe Paciulli asked that anyone interested in filling the HAB slot, please email him directly. Joe asked that this issue be placed on the June meeting agenda.

Update on ADU Program Manager Search: Jan Boothby reported that interviews have begun. The goal is to have the position filled by mid-June.

Retreat/Month Off: Members of the ADUAB agreed to forego a retreat this year as the focus needs to be kept on the work the Joint Builders and Zoning/ Modifications committee is working on. Members of the ADUAB agreed to meet in August.

ACTION ITEMS:

Ordinance Mandated Approval of Revised Income Eligibility and ADU Rental Prices: Chapter 1450.03 (a) of the Loudoun County Codified Ordinance requires that the ADUAB annually review and approve revised income eligibility and rental prices for the ADU Program. The ADAUB last approved the revised income eligibility and rental prices at the April 2009 ADUAB meeting. The US Department of Housing & Urban Development (HUD) released the new median income figures for this area with an effective date of May 14, 2010. Greg Barrett motioned that the ADUAB approve the revised income eligibility and rental prices for the ADU Program. The motion was seconded by Sarah Milin. After discussion the motion passes 8-0-2 with Dawn McKenzie and Shawn Kelley absent for the vote.

COMMITTEE REPORTS:

Housing Advisory Board (HAB): Michael Capretti reported that the HAB has been meeting with members of the Board of Supervisors (BOS) to discuss housing policies and the HAB is working on a joint meeting between the BOS and the HAB to discuss housing issues going forward as a result of the Supervisor conversations.

Finance Committee: Staff reported that the BOS has asked Good Shepherd Alliance (GSA) to draft an agreement in relation to the maintenance of any property they wish to purchase. A decision has been received from the Zoning Office that the use of a property in the manner in which GSA would like to use it is considered residential use.

Builders Committee: An additional meeting to discuss Morley Corner will be scheduled within the next few weeks.

Joint Builders Committee and the Modifications/Zoning Committee: Michael Capretti updated the ADUAB on the progress the committee is making in connection with the proposed revisions to Article 7/1450. At the last meeting the ADUAB focused on 1450 changes. The red-line process has begun and the committee is moving forward in a timely manner.

NEXT MEETING

Scheduled for July 13, 2010
Meeting ended at 9:45